



## **NOTICE TO VACATE FORM**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Apartment Community: \_\_\_\_\_

Apt ID: \_\_\_\_\_

Dear Middlesex Management:

I / (we) do not wish to renew my lease and will vacate on (Insert Move-out Date)\_\_\_\_\_.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please send my security deposit and/or statement of account. My new forwarding address is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone # (      ) \_\_\_\_\_

Please tell us why you are not renewing your lease (check all that apply):

- Job Relocation       Maintenance       Apartment Size  
 Monthly Rent       Customer Service       Purchasing a Home  
 Purchasing a Home       New Lease Term too long       Other  
 Moving to another Middlesex Management Community

Notes/Comments: \_\_\_\_\_  
\_\_\_\_\_

Would you like a member of our Management Team to contact you? Yes { } No { }

Please return this form to:

**Middlesex Management, P.O. Box 457, Woodbridge, NJ 07095**

We look forward to serving you in the future, if you need to rent an apartment.